

Consent to electronic service of notices and other documents - Electronic Transactions Act 2000

By confirming your email address and/or accepting this request, you consent to service of any notice or documents required to be given or served in respect of the residential tenancy agreement you are party to, including but not limited to termination notices, notice of intention to sell the premises, notice of access/inspection/entry and notice of a rent increase, by way of email

- **You confirm that you are the only person with password access to the email account provided.**
- You should only consent to electronic service if you check your emails regularly.
- If there is more than one tenant on the lease, all tenants should agree on a single email address for electronic service. This will help ensure co-tenants receive notices and other documents at the same time.
- The landlord and tenant/s should keep signed copies of this form for future reference.
- Tenants/landlords must notify the other party immediately if their email address changes.
- You can withdraw your consent to the electronic service of notices and other documents at any time, by notifying the other party in writing.

1. Express consent

- The TENANT: **You confirm that you are the only person with password access to the email account provided.**

Consents to the electronic service of notices and other documents in accordance with the requirements of the <i>Electronic Transactions Act 2000</i> at this email address:	
Email address:	
Or	
Does Not Consent to the electronic service of notices and other documents.	

Signature of TENANT 1:

Date:	

Signature of TENANT 2:

Date:	

2. Change of electronic address

The TENANT or the LANDLORD must immediately give notice in writing to the other party if the email address for electronic service changes.

3. Withdrawal of consent

- (1) The TENANT or the LANDLORD may withdraw their consent to electronic service of notices and other documents only by giving notice in writing to the other party.
- (2) Following the giving of notice, no further notices or other documents are to be served by electronic communication.

Should you have any questions I welcome your call on 0416 290 978.

Enlighten Property
 Rebecca Svenoy
 Director
Rebecca@enlightenproperty.com.au

CONSENT FOR USE OF ELECTRONIC DOCUMENTS AND SIGNATURES IN TRANSACTIONS WITH ENLIGHTEN PROPERTY.

Understanding Electronic “Lingo:” “Electronic documents” include the documents you may save on your computer or attach to e-mail. They can typically be printed out, but exist independently in an electronic form on your computer.

“Electronic signatures” are sometimes hard to conceptualize. An “electronic signature” includes any mark, symbol, sound or process that is written, stamped, engraved, attached to or logically associated with an electronic document and executed by a person with the intent to sign. Just like you can legally “sign” a printed document by making your mark, whether that be your cursive signature in ink or an “X,” so you can “sign” an electronic document by making your mark, whether that be a high-tech encrypted or digital signature or just typing your name in the signature line or space on an e-mail or document on the computer – these are all electronic signatures. If you sign a paper document in ink and then scan the document and save it on your computer, the image of the cursive signature on the stored electronic document on your computer is also an electronic signature.

1. Right to Receive Paper Document: You have the right to have any document provided in paper form. If you want a paper copy of any document sent to you by e-mail, send your request to Enlighten Property PO BOX 974 Mona Vale NSW 1660 or rebecca@enlightenproperty.com.au. Paper copies will be provided at no charge.

2. Right to Withdraw Consent. You have the right to withdraw your consent to receive electronic documents by sending your request to Enlighten Property PO BOX 974 Mona Vale NSW 1660 or rebecca@enlightenproperty.com.au. The legal validity and enforceability of the electronic documents, signatures and deliveries used prior to withdrawal of consent will not be affected.

3. Changes to Your E-Mail Address. You should keep Enlighten Property informed of any change in your electronic or e-mailing address. Please contact Enlighten Property as promptly as possible by mailing to Enlighten Property PO BOX 974 Mona Vale NSW 1660 or email to rebecca@enlightenproperty.com.au regarding any such changes.

4. Your Ability to Access Disclosures. By completing and e-mailing this consent to Enlighten Property, you acknowledge that you can access and retain the electronic documents in either Word Doc files or PDF files.

6. Consent to Electronic Signatures and Documents: By completing and e-mailing this consent form to Enlighten Property at rebecca@enlightenproperty.com.au specified below you are providing electronic consent to the use of electronic documents and signatures in your real estate transaction. Specifically, you are acknowledging receipt of this form and consenting to the use of electronic documents, e-mail delivery of documents, and electronic signatures in any real estate transactions involving you, Enlighten Property and other parties.